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**Present:**

**In attendance:**

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| 05/19/31 | <p>Public questions and comments were received as follows:</p> <ul style="list-style-type: none"> <li>• A request was made for the letter sent from the Council to Harborough District Council regarding the planning application for 6 houses off Langton Road to be re-submitted (planning ref: 19/00661/REM) to Nicola Parry before 21<sup>st</sup> May 2019</li> <li>• Update requested on siting of new dog waste bin at the end of the A48 – awaiting quotes</li> <li>• Update on trees on Leicester Lane marked for felling – it was reported no information had been received. However, one tree has been felled but was reported to be a tree that was unsound. Member of the public said would continue to investigate</li> <li>• Barwood Homes planning application – it was stated this has been withdrawn. However, it was identified that a serious hazard existed there in land contamination which affected Great Bowden badger set so member of public stated they were continuing to follow through although the application for planning had been withdrawn</li> <li>• The 30mph sign on Leicester Lane has been moved. Member of public stated they had been in touch with Harborough District Council and Highways to sort out and will report back at next meeting</li> <li>• A request was received for a mirror on the lamp post by the church gate to enable vision down road. <b>It was agreed</b> the Parish Council would contact Highways</li> <li>• Request received that 30mph limit coming into the village from the North be extended further down as soon as possible. Council <b>agreed</b> to follow up.</li> <li>• Lime trees by village hall. A member of the public had been advised they could not be pollarded as they had not been done before. It was reported it may be possible the crown could be lowered and <b>so it was agreed</b> a tree surgeon would be asked to investigate and report back (tree not however responsibility of Parish Council)</li> <li>• There was a complaint that the Knights End Road no entry sign into Horseshoe Lane was too high and people were constantly driving up there. It was therefore requested that the Council would look into having the sign lowered so it was more easily visible. <b>It was agreed</b> the Council would write to Highways on the matter.</li> </ul> | <p>PC</p> <p>PC</p> <p>PC</p> <p>PC</p> |
| 05/19/32 | No declarations of interest were received                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |
| 05/19/33 | Apologies were received from Cllr Champion he may be late arriving due to a conflicting meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |
| 05/19/34 | The minutes of the Parish Council Meeting held on 12 <sup>th</sup> March 2019 were approved and signed as a true record                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |

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| 05/19/35              | <p>Chairman's announcements –</p> <ul style="list-style-type: none"> <li>An email had been received from Langton Homes requesting a meeting to discuss Dingley Road/Red Lion planning. Cllr Champion advised it was outside the boundaries of the Bowden Neighbourhood Plan so thought it likely it would be turned down and advised the importance of keeping the Neighbourhood Plan up to date. <b>It was agreed</b> the clerk should respond declining invitation to meet but asking to be kept up to date by email with any further information and the Council will respond should they put in another planning application</li> <li>Leicester Lane – an email had been received from Christopher Greenwood, Project Manager for Mulberry Homes regarding the tree maintenance along Leicester Lane and requesting a discussion. It was agreed Cllr Claxton would follow this through and also talk to them about the damage to the verge.</li> <li>An email had been received from a resident regarding a tree planted by the Garden Society near to the listed wall surrounding 2 Sutton Road stating it was causing problems with subsidence to the property. It was suggested the tree be taken up but it was planted as a memorial to Mr Spikings of the village. Following discussion, <b>it was agreed</b> as there is no Tree Preservation Order on the tree and it is likely it may cause further damage, quotes should be obtained for its felling and that a new tree in his memory be planted elsewhere in its place. It was proposed by Paul Claxton and seconded by Richard Henwood and all were in favour. Cllr Almond to obtain quotes and a letter is to be sent to the resident of the Council's proposed action but that it is not likely to take place until end of year because of restrictions during nesting season</li> <li>Email received from Freeths, solicitors for residents of 7 Madeline Close attaching final letter of claim following which if no response is received, court proceedings will be imminent. <b>All agreed</b> it should go to court</li> </ul> | <p>CLERK</p> <p>PC</p> <p>JA/CLERK</p> |
| 05/19/36 and 05/19/37 | <p>Correspondence for discussion and/or information –</p> <ul style="list-style-type: none"> <li>Committee members signed agreement to GDPR and Peter Mitchell agreed to release database he holds to the Clerk and confirmed he will delete from his system</li> <li>Planning – Langton Road Development. Paul Claxton reported he has now received full planning information various points regarding boundaries were unclear <b>and it was agreed</b> Paul Claxton would respond on behalf of the Council</li> <li>An update on the memorial bench in memory of Barry Marsh was received. Cllr Claxton had been to see the resident concerned and it was agreed it will be sited on the green to replace the existing rotten bench with a plaque in memory to Barry Marsh and brothers as all lived in the village. All were in agreement. There will be no cost to the Parish Council</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>PC</p> <p>PC</p>                    |
| 05/19/38              | <p>District Councillor reports. A verbal report was received from Cllr Champion stating Phil King is the new Council leader and Cllr Champion will be Chairman of Planning Committee. He also stressed the importance of keeping the Neighbourhood Plan up to date and offered his assistance if required. Cllr Henwood asked the current position regarding a Unitary Authority. Cllr Champion said current position is it won't be happening.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                        |
| 05/19/39              | <p>Review of Neighbourhood Plan –</p> <ul style="list-style-type: none"> <li>Peter Mitchell asked that the Council should start reviewing the Neighbourhood Plan but currently have no mechanism to do so. When plan was put together there was a committee formed to work on it. The same group of people with the addition of Carolyn Ford are willing to continue with the approval of the Council. It was proposed the previous members plus two councillors be elected to take the plan forward. Nominations were received for Mark Hilton and Adrienne Clark from Bob Hooper and Paul Claxton. <b>All were in agreement</b> this advisory committee should be formed with powers to make proposals for Councillors to then take forward to full Parish Council meetings for discussion and decisions. The advisory committee will consist of: Peter Mitchell, Jim Caulkin, John Coombes, Tony Hipgrave, Natalie Holmes, Carolyn Ford, Bob Hooper and Paul Claxton. Under the Neighbourhood Plan, it was reported they had gone as far as they could regarding the verge on Main Street taking the matter to the Enforcement Department of Harborough District Council but problems were being encountered. <b>It was agreed</b> Cllr Champion would get involved to clarify with the</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                        |

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|          | <p>Enforcement Department, the Parish Council's position and view.</p> <ul style="list-style-type: none"> <li>• Toilets on recreation ground – Cllr Claxton reported they may have to be opened without the full extent of the work carried out the Council had originally wanted in order to keep within budget. A discussion took place on who would be responsible for opening and closing each day. It was agreed, Jon Almond would undertake this job on a Monday to Friday and Paul Claxton would do so on Saturdays and Sundays. Night closures to be requested of another resident who Cllr Claxton would speak to. <b>It was agreed</b> this arrangement should be put in place for 12 months and then a figure to be put in the budget for the next year.</li> <li>• Cllr Claxton reported no claim had yet been received from the company for the speed signs. It was agreed this should go on the next meeting agenda</li> <li>• A resident asked about the proposed speed table at the entrance to Berry Close which Redrow have asked for. Cllr Claxton proposed the Council write to oppose as it wasn't on the original plan. Richard Henwood seconded and <b>all were in agreement</b> Cllr Claxton should write a letter accordingly.</li> </ul> | <p>PC</p> <p>ABS</p> <p>PC</p> |
| 05/19/40 | <p>Finance report and annual accounts were submitted by Paul Claxton and he also advised precept had gone into Parish Council Deposit account. <b>It was unanimously agreed</b> to accept reports. It was also requested a copy of the budget be emailed to all councillors for information. Cllr Claxton stated the next budget needs to be considered at the Parish Council's November meeting so it can be agreed in January meeting in order to meet deadlines for budget submission.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | ABS                            |
| 05/19/41 | <p>Items for next meeting – the following items were requested</p> <ul style="list-style-type: none"> <li>• Speeding in village</li> <li>• Speed table at entrance to Berry Close - update</li> <li>• Confirmation of election of the Pavilion Committee – proposed Adrienne Clark, Paul Claxton and Richard Henwood</li> <li>• Millennium Wood</li> <li>• Sign to recreation ground</li> <li>• Mirror on the lamp post by the church gate – update</li> <li>• Lime Trees by Village Hall – update</li> <li>• Additional dog waste bin (A48 end) – update</li> <li>• Knights End Road no entry sign into Horseshoe Lane – update on lowering sign</li> <li>• Items carried forward and noted in minutes from meeting of Parish Council on 12<sup>th</sup> March 2019</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                |
| 05/19/42 | <p>Date for next meeting agreed as 23<sup>rd</sup> July 2019, 7:15pm at the Pavilion, Great Bowden</p> <p>Meeting closed at 9:23pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                |

Councillors: Mark Hilton (Chairman), Paul Claxton (Vice Chairman), Jon Almond, Richard Henwood, Adrienne Clark, Bob Hooper

Clerk to the Council (Andrea Shatford): [clerk@greatbowdenparishcouncil.org.uk](mailto:clerk@greatbowdenparishcouncil.org.uk)

District Councillors: Phil Knowles, Barry Champion